**Final Test Summary & Release Readiness Sign-Off**

**Objective:**  
Provide a comprehensive overview of testing outcomes and secure formal approval from stakeholders for system deployment.

**Key Components:**

* **Test Summary Report:**
  + Aggregated results from all testing types (functional, security, usability, performance).
  + Outstanding issues and risk assessment.
* **Release Criteria Checklist:**
  + Verification of completion of exit criteria (test coverage, defect rates, performance benchmarks).
  + Confirmation of documentation completeness and user training.
* **Stakeholder Review & Approval:**
  + Formal sign-off meetings with IT leadership, HR representatives, security officers, and end-user delegates.
  + Captured approvals in documented form for audit trail.
* **Post-Release Monitoring Plan:**
  + Outline of support, monitoring, and contingency actions post-deployment.